

**RCIA Candidate Sponsor
Ministry Role Descriptor**

St. Philip Church & St. Clare Mission
Richmond and Dwyer Hill, Ontario

Name of ministry and role(s)	Candidate Sponsor for the Rite of Christian Initiation of Adults program (RCIA)
Groups served by this ministry	People who wish to join the Catholic faith and those who wish to renew their Catholic faith
Length of term	The duration of the candidate's instruction
Purpose of the role(s)	Spiritually support an RCIA candidate as they discover what the Catholic faith is all about
Activities and responsibilities	<ul style="list-style-type: none"> • Act as a spiritual support for a particular candidate throughout the RCIA program • Provide or obtain answers to the candidate's questions regarding matters of faith • Pray for the candidate • Act as Godparent at the candidate's baptism and as their confirmation sponsor • Attend all rituals with the candidate, including their baptism and confirmation ceremonies at the Easter Vigil
Constraints	<ul style="list-style-type: none"> • Ensure sound Catholic doctrine is provided • This role does not include provision for the Rite of Christian Initiation for Children (RCIC, instruction for those over 7 and under 18)
Descriptor scope <i>(check one)</i>	<input checked="" type="checkbox"/> Common <input type="checkbox"/> St Philip <input type="checkbox"/> St Clare
Skills, experience and qualifications desired	<ul style="list-style-type: none"> • Although formal doctrinal training is not required, this position requires a practicing Catholic with good knowledge of the faith, good communication skills, willing to uphold all teachings of the Catholic Church
Personal traits desired	<ul style="list-style-type: none"> • People-oriented; team player; faith-filled; dependable
Orientation and training	<ul style="list-style-type: none"> • The RCIA coordinator provides orientation and training • Receiving a copy of this ministry role descriptor • Responsible Ministry training and handout
Support, supervision and evaluation	<ul style="list-style-type: none"> • Provided by the RCIA coordinator, instructor-catechist and the pastor
Working conditions	<ul style="list-style-type: none"> • Sessions and social gatherings usually take place in the church, parish hall, rectory or home

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Benefits to role participants	<ul style="list-style-type: none">• Increase in personal faith and knowledge of the Catholic faith• Satisfaction of seeing the candidate grow in the Catholic faith• Satisfaction of doing volunteer work for the parish and serving God
Level of sensitivity (<i>check one</i>)	<input type="checkbox"/> Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High
Screening measures (Per the parish 'Responsible Ministry Program' document.)	<ol style="list-style-type: none">1. Completion of a volunteer information form is required.2. Personal reference checks are required.3. Training and orientation are required.4. There will be supervision and periodic evaluation, as needed.