

# Adult Choir Musical Director Ministry Role Descriptor

St. Philip Church & St. Clare Mission  
Richmond and Dwyer Hill, Ontario

Name of ministry and role(s)	Adult Choir Musical Director
Groups served by this ministry	The parish
Length of term	3 years (renewable)
Purpose of the role(s)	To provide musical leadership that will enhance the Liturgy utilizing choral and musical accompaniment and ensuring the community's "full, conscious and active participation in the liturgical celebration". ( <i>Sacrosanctum Concilium</i> , 14)
Activities and responsibilities	<ul style="list-style-type: none"> <li>• Select liturgically/seasonally appropriate music to accompany the liturgical theme</li> <li>• Ensure that selected music is performed during the liturgy</li> <li>• Arrange and conduct choir practices</li> <li>• Lead the choir and congregation in song during the liturgy</li> <li>• Perform all other music related duties when required (cantor, psalmist)</li> </ul>
Constraints	<ul style="list-style-type: none"> <li>• Take direction from the clergy</li> <li>• Maintain decorum according to church expectations, and rituals</li> </ul>
Descriptor scope ( <i>check one</i> )	<input checked="" type="checkbox"/> Common <input type="checkbox"/> St Philip <input type="checkbox"/> St Clare
Skills, experience and qualifications desired	<ul style="list-style-type: none"> <li>• Knowledge of liturgical music and its proper application to the celebrations</li> <li>• Awareness of music choir members' musical abilities</li> <li>• Ability to select liturgically/seasonally appropriate music that will accompany the Liturgical celebrations</li> </ul>
Personal traits desired	<ul style="list-style-type: none"> <li>• Ability to cooperate with other volunteers in various ministries</li> <li>• Ability to work with the needs and capacities of both choir and congregation members</li> <li>• Interpersonal skills</li> <li>• Flexibility, patience, friendliness</li> </ul>
Orientation and training	<ul style="list-style-type: none"> <li>• Instruction from previous choir director, clergy</li> <li>• Course and workshops as proposed by the clergy</li> <li>• Receive a copy of this ministry role descriptor</li> <li>• Responsible Ministry training and handout</li> </ul>
Support, supervision and evaluation	<ul style="list-style-type: none"> <li>• The main sources of support and supervision are the clergy and the diocesan directions as required</li> </ul>

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Working conditions	<ul style="list-style-type: none"><li>• May require sitting, kneeling or standing.</li><li>• May require climbing stairs</li><li>• May require working in the gallery/balcony, outdoors or in the parish hall</li></ul>
Benefits to role participants	<ul style="list-style-type: none"><li>• Satisfaction of service to God and parish</li><li>• Enhancement of the liturgies through music</li></ul>
Level of sensitivity ( <i>check one</i> )	<input checked="" type="checkbox"/> Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High
Screening measures (Per the parish 'Responsible Ministry Program' document.)	<ol style="list-style-type: none"><li>1. Completion of a volunteer information form is required.</li><li>2. Training and orientation are required.</li><li>3. There will be supervision and opportunity to give and receive feedback.</li></ol>