

Children's Choir Musical Director Ministry Role Descriptor

St. Philip Church & St. Clare Mission
Richmond and Dwyer Hill, Ontario

Name of ministry and role(s)	Children's Choir Musical Director
Groups served by this ministry	The parish
Length of term	3 years (renewable)
Purpose of the role(s)	To provide musical leadership that will enhance the Liturgy by utilizing choral and musical accompaniment and ensuring the community's "full, conscious and active participation in the liturgical celebration". (<i>Sacrosanctum Concilium</i> , 14)
Activities and responsibilities	<ul style="list-style-type: none"> • Select liturgically/seasonally appropriate music to accompany the liturgical theme. • Ensure that selected music is performed during the liturgy. • Arrange and conduct choir practices. • Lead the choir and congregation in song during the liturgy. • Perform other music-related duties when required (cantor, psalmist).
Constraints	<ul style="list-style-type: none"> • Take direction from the clergy • Maintain decorum according to church expectations, and rituals. • Hold practices in church, hall or public places. • With persons under the age of 18 years involved, practices will be conducted with parents present or will require written parental permission and the presence of a second adult.
Descriptor scope (<i>check one</i>)	<input checked="" type="checkbox"/> Common <input type="checkbox"/> St Philip <input type="checkbox"/> St Clare
Skills, experience and qualifications desired	<ul style="list-style-type: none"> • Knowledge of liturgical music and its proper application to the celebrations • Awareness of children and their musical abilities • Knowledge of children's music and hymns • Ability to select liturgically/seasonally appropriate music that will accompany the Liturgical celebrations • Ability to work with, manage and lead children
Personal traits desired	<ul style="list-style-type: none"> • Ability to co-operate with parents and teachers and principal • Ability to work with the needs and capacities of both choir and children • Interpersonal skills • Flexibility, patience, firmness, friendliness, tolerance

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Orientation and training	<ul style="list-style-type: none"> • Instruction from past choir director, clergy • Course and workshops as proposed by the clergy • Receive a copy of this ministry role descriptor • Receive Responsible Ministry training and handout
Support, supervision and evaluation	<ul style="list-style-type: none"> • The main sources of support and supervision are the clergy and the diocesan directions as required. • Parental or school feedback
Working conditions	<ul style="list-style-type: none"> • May require sitting, kneeling or standing. • May require climbing stairs. • May require working in the gallery/balcony, outdoors or in the parish hall, or at the school. • Working with an audience of children and adults.
Benefits to role participants	<ul style="list-style-type: none"> • Satisfaction of service to God, school and parish • Enhancement of the liturgies through music
Level of sensitivity <i>(check one)</i>	<input type="checkbox"/> Low <input type="checkbox"/> Medium <input checked="" type="checkbox"/> High
Screening measures (Per the parish 'Responsible Ministry Program' document.)	<ol style="list-style-type: none"> 1. Completion of a volunteer information form is required. 2. Personal reference checks are required. 3. An interview and a police record check are required. 4. Training and orientation are required. 5. There will be supervision and periodic evaluation, as needed.