

# Youth Ministry Volunteer Assistant

## Ministry Role Descriptor

St. Philip Church & St. Clare Mission  
Richmond and Dwyer Hill, Ontario

Name of ministry and role(s)	Youth Ministry Volunteer Assistant
Groups served by this ministry	Youth and young adults aged 15-30
Length of term	3 years (renewable)
Purpose of the role(s)	Assist the youth ministry coordinator in running youth ministry activities
Activities and responsibilities	<ul style="list-style-type: none"> <li>• Meet with the youth ministry coordinator regularly to plan and evaluate activities</li> <li>• Carry out assigned role in activities</li> </ul>
Constraints	<ul style="list-style-type: none"> <li>• This role is open to those aged 17 and over</li> <li>• Interaction with youth takes place in public places with an adult present (other than the volunteer themselves); no one-on-one interactions occur between the youth ministry participants and the youth ministry volunteer assistant</li> <li>• Physical contact is discouraged in all circumstances</li> </ul>
Descriptor scope <i>(check one)</i>	<input checked="" type="checkbox"/> Common <input type="checkbox"/> St Philip <input type="checkbox"/> St Clare
Skills, experience and qualifications desired	<ul style="list-style-type: none"> <li>• No experience necessary, although a desire to help young people grow in their faith is necessary; the volunteer must be a practicing Catholic</li> </ul>
Personal traits desired	<ul style="list-style-type: none"> <li>• An enthusiastic person with a willingness to work with young people</li> <li>• Good communication and organization skills</li> <li>• An understanding of youth and their spiritual needs</li> </ul>
Orientation and training	<ul style="list-style-type: none"> <li>• The youth ministry coordinator provides training</li> <li>• Receiving a copy of this ministry role descriptor</li> <li>• Responsible Ministry training and handout</li> </ul>
Support, supervision and evaluation	<ul style="list-style-type: none"> <li>• All youth ministry volunteers report to the youth ministry coordinator, who will always be present during youth ministry activities and, as such, will directly supervise youth ministry volunteers</li> </ul>
Working conditions	<ul style="list-style-type: none"> <li>• Most activities take place in the church and parish hall</li> </ul>
Benefits to role participants	<ul style="list-style-type: none"> <li>• Satisfaction of seeing and being part of the spiritual growth of youth and young adults</li> </ul>
Level of sensitivity <i>(check one)</i>	<input type="checkbox"/> Low <input type="checkbox"/> Medium <input checked="" type="checkbox"/> High

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Screening measures

(Per the parish 'Responsible Ministry Program' document.)

1. Completion of a volunteer information form is required.
2. Personal reference checks are required.
3. An interview and a police record check are required.
4. Training and orientation are required.
5. There will be supervision and periodic evaluation, as needed.