

Fellow parishioners,

On behalf of the St. Philip Parish Temporal Affairs Council (“TAC”), I would like to present our “Parish Report,” for the nine months ending September 30, 2018. This report is part of the TAC’s commitment to provide parishioners with ongoing financial information, concerning the parish’s finances. This report also serves to update the parish on any temporal (operational, non-spiritual) matters concerning our parish and parish administration.

Financial Results for the Nine Months Ending September 30, 2018

For the nine months ending September 30, 2018, the parish recorded a net deficit from ordinary operations, of \$5,859. This is not unusual, as we typically experience net deficits coming out of the summer months. Overall, our revenue is up approximately 6% compared to the same time last year. While collection revenue is up 2% year-to-date compared to 2017, the biggest reason for the higher revenues is the rental income, the parish is receiving from our friends at Lift Jesus Higher. On the expenditure side, our expenses are up less than 1% compared to 2017. As we move into the last few months of 2018, we anticipate our financial position to improve, with the goal of ending 2018 with a small surplus from ordinary operations.

As of September 30, 2018, the parish had \$4,092 cash on hand, after all outstanding accounts payable have been paid. It also has \$50,493 in the Restoration Fund (before disbursement to the Knights and the CWL for their share of the Richmond Fair Church Meals dining event, as discussed below), \$38,479 in 200th Anniversary General/Lighting Fund, and \$13,531 in the Peru Mission account. Unfortunately, the parish still carries a \$11,756 deficit from the construction of the Canopy Front Walkway Fund. The TAC will discuss this deficit in the coming months, to figure out the best way to resolve this issue and finally close the books on the Canopy Front Walkway Project.

Richmond Fair Church Meals – September 14-15, 2018

As many parishioners will recall, this year St. Philip Parish organized the Church Meals dining event at this year’s Richmond Fair held in September. This long-running annual event is a big undertaking for any church. This year, the parish served four *different* meals, over two days, to 485 people. Each meal itself required having a dedicated army of approximately 25 volunteers to help sell tickets, to prepare and cook the home-cooked food, to serve the meal, and to clean the tables and the dishes. In addition, it required a significant amount of food to be obtained, either bought or donated. It is a large undertaking for any organization.

In a departure from past practice, this year’s event was officially led by an organizing team of TAC, Knights of Columbus, and Catholic Women’s League (“CWL”) representatives, and consisted of Anne Borthwick, Bill Flynn, Sheila Hearne, Veronica Gervais, Ray Huet, Kyle McDougald, Sharon St. Jean and myself (Pat McIver). These organizing members brought great experience and dedication, and devoted countless hours to make this year’s event a success, and the parish extends to them a huge Thank You! for their efforts. The parish also extends a huge Thank You! to all of the generous parishioners, supporting businesses and others from outside the parish who donated desserts, other food, supplies, and their time. All of this generosity helped to make the event a success!

Sponsorship

As was done in 2014, the parish ran a sponsorship component in conjunction with this year's Church Meals. One of the biggest risks to making this event a fundraising success is the weather; if it rains, it is very probable the event will be a money loser for the parish. In exchange for \$125, a sponsor (either an individual, family or a business) received two meal tickets (permitting them two free meals at any sitting) and had their name/logo displayed on a huge 13' x 4' banner that was hung inside the dining hall. In addition, sponsors' names/logos were placed on custom-designed place mats, that were laid at each place setting. Our sponsors' support of the event helped ensure it was a fundraising success, even before the first meal was served!

This year, we were grateful to have the support of 44 individuals or businesses who graciously agreed to become a Church Meals sponsor. We extend our sincere thanks to those businesses and individuals, who supported this event, and ask parishioners to patronize these businesses whenever possible; as these businesses supported our parish and our activities, we should reciprocate in kind. This year's public sponsors were:

Bill and Donna Flynn	Joanne and Jon Macdougall
Brenda and Brian Goss	Lucie and Richard Guitard
Brian Kusiewicz of Coldwell Banker Sarazen Realty	Mary and Bernie Roosen
Caroline Acker	Mary and Ernie Beaudette
Carter Lalonde Hardware Floor Installation	Michelle and Patrick Mclver
Christine Lunn of Desjardins Insurance	Norma & Larry Calnan
Cole Funeral Services	Peter White of RBC Dominion Securities
Deacon Louis and Janet Seward	Pinecrest Remembrance Services
Elizabeth and David Vickers	Richmond Village Pharmacy
Flynn Landscaping	SanEcoTec Ltd.
Gavin Miranda of MNP LLP	Schouten Corner View Farms Ltd
Gisele and Peter Moore	South Carleton Physiotherapy
Gloria and Peter Leroux	Southpaw Contracting
Great Canadian Fire Place Co.	Stephen Kusiewicz of Investors Group
Heather and George Murphy	Strathmar Trenching Ltd
Heidi and Dean Pierunek	Switzer Litigation
In Remembrance of Bert & Mary Murphy	The Marlborough Pub & Eatery
J &M Harvey Property Maintenance	Thomas Cavanagh Construction Limited
Jennifer Anne Cook of Royal LePage Team Reality	Tricia Schouten, Barrister & Solicitor

Shuttle Service

Once again, the parish's Knights of Columbus council offered a free shuttle service for seniors, residing in the village. This service picked up seniors who could not otherwise make their way to the fairgrounds, dropped them off at the dining hall so they could have a home-cooked meal inside the dining hall and returned them safely back to their residence. This service was offered with the full support of the Richmond Agricultural Society, which allowed these seniors to attend the Church Meals event without having to pay admission to enter the fairgrounds. This year, twelve seniors from the village used the shuttle service, and expressed their sincere gratitude to the parish for providing them the opportunity to come out and enjoy a meal. Many thanks goes out to Myers Nissan in Bells Corners, for providing the shuttle vehicle and to its employee, parishioner and Knight Neil Van Galder for driving it.

Results

This year, we served 485 people during four meals over two days (Friday and Saturday). By comparison, in 2014, we served 645 people over three days (Thursday, Friday and Saturday). Excluding 2014's Thursday meal, we served 524 meals over the remaining two days (Friday and Saturday). Therefore, the number of meals served in 2018 was down approximately 7% compared to 2014.

Financially, meal sales from the four meals were \$5,054, down 41% compared to 2014. However, this is largely due to the fact that we served four meals in 2018 compared to five meals in 2014. Excluding Thursday meals served in 2014, meal sales in 2014 were \$6,411, meaning 2018 meal sales were down 21% compared to 2014 over the Friday/Saturday meals.

While it is disheartening that meal sales in 2018 were down compared to 2014, our expenses were down over 50% compared to 2014, especially in our food purchases. This helped minimize the negative impact the lower-than-expected sales had on our net profit. Many, many, MANY thanks to parishioners and other community members who donated food, supplies, and in particular, baked over 100 tasty desserts for patrons to enjoy.

Financially, the Church Meals event recorded a net profit of \$8,293, down 9% from 2014, as calculated below.

	<u>2018</u>	<u>2014</u>
Revenue:		
Meal Sales	\$5,054	\$8,538
Sponsorship Sales	5,475	5,600
Pie Sales and Other Donations	154	150
Subtotal	<u>\$10,683</u>	<u>\$14,288</u>
Expenses:		
Food	880	2,602
Hall Rental	600	1,089
Promotion	531	770
Supplies	379	687
Subtotal	<u>\$2,390</u>	<u>\$5,146</u>
Net Profit	<u><u>\$8,293</u></u>	<u><u>\$9,142</u></u>

St. Philip Parish Knights of the Columbus and the St. Philip CWL will each receive \$2,780 (roughly 1/3rd of the net profit), in recognition of the vital role they played in organizing, coordinating and running this year's Church Meals event. The TAC will retain the remaining 1/3rd of the net profit in the Restoration Fund, to be used for future capital projects.

Beyond the financial boost it gives the parish, the Knights of Columbus and the CWL, the Church Meals dining event also boosted the parish's image within the broader Richmond (and surrounding) community. Countless patrons expressed their happiness and thanks at the friendly way St. Philip (and the other Richmond churches) treats them when they come and eat in the dining hall each Richmond Fair weekend. Also, thanks to a few of our sponsors who donated their complimentary meal tickets (including Bill and Donna Flynn, Flynn Landscaping and the Great Canadian Fireplace Co. and David and Elizabeth Vickers); several seniors residing at the Richmond Lodge were able to come out and enjoy a meal at no cost. Finally, the Church Meals event is a wonderful parish- and community-building event, that brings together many parishioners – new and old alike. Overall, while the event's net profit was down this year compared to 2014, in many other aspects, it was a tremendous success.

200th Anniversary and Other Capital Projects

As parishioners will know, the parish's 200th Anniversary Year celebrations have officially begun. Under the theme "Pray, Love, Celebrate", Fr. Bob and Deacons Louis and Mark are leading the parish in many, many events that are taking place within the parish community over the next ten months. On the temporal side, Brian and Debbie McSheffrey and their 200th Anniversary Committee have begun the final stages of their Lighting Project, whereby the church's current lighting fixtures will be replaced with more appropriate fixtures. The 200th Anniversary Committee, which has raised funds for the last several years, selected a light fixture and presented it to Fr. Bob for approval. The TAC supports the selected fixture and recommended to Fr. Bob that the project be given the green-light. Currently, the project awaits final approval from the Archdiocese. It is hoped that the new fixtures will be installed before the 200th Anniversary weekend celebrations in September 2019.

In addition to the 200th Anniversary Committee's Lighting Project, there are a few other capital projects currently underway within the parish. The TAC continues to push the Balcony Railing Project forward. This project, it will be recalled, involves increasing the height of the current balcony front railing, so that it meets the minimum height requirement of the Ontario Building Code. The TAC has experienced great difficulty in selecting a contractor to undertake this project, as many contractors, it appears, view the project as being "too small" or "not big enough" for them to handle. However, we believe we have found a contractor who is willing to work with us on this project and hope to proceed to the design/testing/building permit phase shortly. In the meantime, we continue to ask for the parish's cooperation in refraining to use the front pew in the balcony. Last, the parish is currently receiving and reviewing quotes to replace the eight deteriorating exterior wooden windows with new vinyl windows. It is hoped that this project can be concluded in time for the 200th Anniversary weekend celebrations in September 2019.

Conclusion

On behalf of Fr. Bob and the TAC, I would like to express my heartfelt appreciation, for your continued support of St. Philip Parish. Should any parishioner have questions regarding this report, or any of the TAC's activities, please do not hesitate to contact Fr. Bob, myself, or any other TAC member. A listing of TAC members can be found on the parish's website under "Ministries".

Pat McIver, Chair

St. Philip Parish Temporal Affairs Council

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	Year to date		2017/2018	2018
	September 30, 2017	September 30, 2018	Fav/(Unfav)	Budget
Revenue from ordinary operations				
Collections	79,001	80,801	1,800	113,760
St. Clare's share of expenses	14,850	11,250	(3,600)	15,640
Hall rent and bar sales	3,747	10,305	6,558	13,430
Donations (Easter, Christmas, United Way)	2,512	2,596	84	7,000
Bulletin advertising sales	3,690	4,395	705	7,200
Sale of objects (candles)	1,167	999	(167)	1,600
Other revenue	4,886	6,291	1,405	5,370
	109,853	116,638	6,785	164,000
Expenses from ordinary operations				
Payroll expenses	64,123	65,315	(1,192)	87,701
Pastoral expenses (altar supplies, etc.)	7,956	4,736	3,220	7,600
Office expense	6,289	6,293	(4)	8,425
Electricity and heat	7,962	8,046	(85)	10,500
Municipal taxes, insurance, water	8,300	5,897	2,404	8,324
Diocese tax	11,071	12,132	(1,061)	19,000
Repairs and maintenance - church and rectory	12,777	15,665	(2,888)	17,000
Repairs and maintenance - parish hall	2,356	2,986	(630)	4,000
Miscellaneous and other expenses	1,053	1,426	(374)	1,450
	121,887	122,497	(610)	164,000
Surplus (deficit) from ordinary operations	(12,034)	(5,859)	6,175	-
Revenue from extraordinary operations				
Parochial Organizations	-	12,115	12,115	-
Restoration fund collections	9,496	9,287	(210)	12,000
Canopy Front Walkway	2,667	48	(2,619)	11,804
200th Anniversary fundraising proceeds	7,711	168	(7,543)	-
Peru mission fundraising proceeds	3,729	5,426	1,697	2,500
	23,603	27,044	3,442	26,304
Expenses from extraordinary operations				
Restoration fund expenditures	-	8,446	(8,446)	12,000
Canopy Front Walkway expenditures	550	-	550	-
200th Anniversary expenditures	782	470	312	6,600
200th Anniversary Lighting Expenditures	-	-	3,500	20,943
Peru mission fundraising transfers to mission	3,500	611	4,221	2,500
	4,832	9,527	136	42,043
Surplus (deficit) from extraordinary operations	18,771	17,517	3,578	(15,739)
Total surplus (deficit)	6,737	11,658	9,753	(15,739)

**St Philip's Parish
2018 Financial Statements**

	May-18	June-18	July-18	August-18	September-18
Assets					
General bank account	4,347	(246)	2,192	2,642	4,495
Mass account	1,211	1,026	1,116	1,221	926
Accounts receivable	394	780	1,031	321	923
Cash reserves and restricted funds	3,456	4,429	6,206	10,214	16,071
Diocesan Loan Fund	78,576	78,576	78,576	78,576	78,576
	87,986	84,566	89,121	92,975	100,992
Liabilities and Accumulated Surplus (deficit)					
Accounts payable	969	591	48	321	403
Masses owed	1,211	1,026	1,116	1,221	926
Restoration fund	(497)	428	1,327	5,483	11,259
200th Anniversary general fund	0	48	96	16	96
200th Anniversary lighting fund	0	0	0	0	0
Front Walkway (Canopy) fund	48	48	48	48	48
Peru mission fund	5	5	834	768	768
Diocesan Loan Fund	78,576	78,576	78,576	78,576	78,576
Accumulated surplus (deficit) from operations	7,673	3,843	7,075	6,542	8,914
	87,986	84,566	89,121	92,975	100,992

Statement of Changes to Cash Reserves & Restricted Funds

	as at September 30, 2018						
	Operating Cash Reserve	Restoration Fund	200th Anniversary General Fund	200th Anniversary Lighting Fund	Canopy Front Walkway Fund	Peru Mission Fund	Cash Reserves & Restricted Funds
Opening cash reserves and restricted funds	5,000	41,437	17,837	20,943	(11,804)	8,716	82,130
Cash receipts							
Collections (Pink envelopes)		9,287					9,287
Front Walkway Donations					48		48
200th Anniversary Donations			168				168
Knights Raffle proceeds donation	3,900						3,900
Richmond Fair donations (net)		8,215					8,215
Coffee House for Peru Mission (net proceeds)						2,898	2,898
Donations for Peru Mission						1,034	1,034
LJH amount						1,000	1,000
Expenditures							
Peru Mission						(116)	(116)
Purchase of furnace		(5,249)					(5,249)
Repairs to Stations of the Cross			(470)				(470)
Transfers to/from General Bank Account	(5,000)						(5,000)
Adjustment for Diocesan Admin Tax		(3,197)					(3,197)
	3,900	50,493	17,536	20,943	(11,756)	13,531	94,647
less: transferred to Diocesan Loan Fund	0	39,234	17,440	20,943	(11,804)	12,763	78,576
Ending cash reserves and restricted funds	3,900	11,259	96	0	48	768	16,071