

Responsible Ministry—Offence Declaration

St. Philip Church & St. Clare Mission
Richmond and Dwyer Hill, Ontario

Parish and location _____

Name of volunteer _____

Ministry role(s) _____

*Please complete only **one** section — A **or** B — and stroke out the other*

Part A — No Offences

I certify that since the date of my last police record check submitted to this parish as a condition of volunteering in a high-risk ministry role or group that I have not been convicted of an offence under the Criminal Code of Canada or had any negative police involvement.

I acknowledge that making a false statement will be grounds for termination of my volunteer position(s) in the parish.

Volunteer

Signature _____

Date _____

Pastor or Responsible Ministry representative

Name _____

Signature _____

Date _____

Part B — Offence to Declare

I certify that since the date of my last Police Record Check submitted to this Parish as a condition of volunteering in a high risk ministry or group that I have been convicted of an offence under the Criminal Code of Canada or have had negative police involvement as set out in a police record check. The details concerning this involvement are:

I acknowledge that making a false statement will be grounds for termination of my volunteer position(s) in the parish.

Volunteer

Signature _____

Date _____

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Part B — Offence to Declare (continued)

Pastor or Responsible Ministry representative

Name _____

Signature _____

Date _____

Personal information on this form will be used for screening of volunteers. This information will be stored in a confidential locked cabinet in the parish office. Any questions with respect to this information should be directed to the local pastor or the the Archdiocese of Ottawa, Diocesan Centre, 1247 Kilborn Place, Ottawa, Ontario K1H 6K9, phone 613 738 5025, fax 613 738 0130.

Original copy – parish office file