

**Responsible Ministry
Police Record Check Confirmation**

St. Philip Church & St. Clare Mission
Richmond and Dwyer Hill, Ontario

Parish and location _____
Name of volunteer
or staff member _____
Ministry role(s) _____

The two signatories attest that:

- 1) a valid police records check (PRC) has been received for the named person;
- 2) a PRC Review has been conducted to assess and confirm the suitability of the person for the particular parish role(s);
- 3) the PRC has been sealed in an envelope and securely placed in the person's file in the parish office.

Date _____
Pastor name _____
Pastor signature _____
Witness name _____
Witness role _____
Witness signature _____

Original copy of this completed form – parish office file.