

Fellow Parishioners,

On behalf of the St. Philip Parish Temporal Affairs Council (“TAC”), I would like to present our “Parish Report” for the six months ending June 30, 2019. This report is part of the TAC’s commitment to provide parishioners with ongoing financial information about the state of the parish’s finances. This report also serves to update the parish on any temporal (operational, non-spiritual) matters concerning our parish and parish administration.

Finances

For the six months ending June 30, 2019, the parish recorded a deficit from ordinary operations of (\$15,755). While the parish usually records a deficit over the first six months of the year, the deficit this year is particularly larger this year for two reasons: 1) higher-than-expected Diocesan taxes because of a larger-than-expected adjustment pertaining to the parish’s 2018 taxes, and 2) higher-than-budgeted pastoral expenses because of several 200th Anniversary-related costs that were paid over the last six months. The TAC believes the Diocesan tax adjustment is a one-time event that arose because the parish 1) received a significantly higher amount of rental income in 2018 compared to earlier years; and 2) received a one-time donation of \$11,800 that paid off the debt owing on the front canopy project. These two items were subject to the 13% Diocesan tax the parish is required to pay in 2018 but were not incorporated into the quarterly payments the parish made to the Diocese during 2018. For this reason, the Diocesan tax adjustment was paid in June. The second reason for the larger-than-usual deficit is because of the 200th Anniversary-related activities that are being going on within the parish.

On the revenue side, collection revenue is consistent with last year’s results. Overall, revenue from ordinary operations is up \$3,593 (to \$79,449) compared to June 30, 2018. On the expenditure side, parish expenditures are in line with expenditures this time last year, once the two unusual items described above are considered.

In extraordinary operations, the parish is thankful to have received \$2,960 from the St. Philip and St. Clare Knights of Columbus council as a benefactor of their latest charity raffle. This money will go towards restoration-related projects and has been set aside for this purpose. The parish also received \$4,633 from the Euchre club to cover the cost of the new stained glass window that now adorns the top of the window in the stage area. This beautiful addition to the hall is in honour of the parish’s 200th Anniversary. Thank you! Overall, the parish has almost \$55,000 in funds reserved for restoration projects (balcony railing, church windows, etc.). The parish also has \$7,581 set aside for projects to commemorate its 200th Anniversary, and we anticipate this balance will be spent in the coming months.

Other Items

Since our last report, the parish has successfully completed the installation of the new lights in the church. They truly are a beautiful addition to our church! Many thanks are extended to all those many, many individuals who worked in the kitchen, performed on the stage, worked backstage or on sound and lighting, under the leadership of Debbie and Brian McSheffrey, to produce all the Musical Murder Mystery Dinners. As at May 31, 2019, the total amount paid for the purchase and installation of the new lights is \$31,553. The murder mystery dinners fully funded the new lighting project as well as other improvements to the church.

Meanwhile, the TAC has proceeded to replacing the exterior lighting around the parish hall. This will provide for better illumination of the parking lot at night time. We will be also enhancing the lighting between the rectory’s garage and the annex exterior door.

Another capital project that is continuing involves the balcony railing. The TAC has had great difficulty in hiring a contractor to undertake this work. Fortunately, one has been found who has agreed to undertake this project and the TAC/the contractor are now in the process of completing the necessary engineering tests to determine the strength and stability of the existing railing. Once completed, the necessary approvals from the Archdiocese and the City of Ottawa will be obtained. Once those are received, construction of a glass railing extension will be completed. At this time, we don't know yet when construction will be completed, but we are actively working on pushing this project forward to completion. This project is estimated to cost \$15,000 but that amount has yet to be fully determined.

The last capital project that the TAC has on its radar is the deteriorating condition of the church's upper wooden windows. Based on three quotes received, the parish is looking at anywhere from \$25,000 to \$40,000 to replace the eight wooden windows. Given that the TAC is pushing ahead with the upgrades to the balcony railing and given that that project's cost has not been fully determined, it was decided to delay the window replacement capital project until such time as the cost of completing the balcony railing project is fully determined.

Finally, and as been published in the parish's weekly bulletin, the TAC is in *desperate* need of three new members. This is because two TAC members (including the chair) have completed their terms and will be stepping down at summer's end. The TAC is responsible for assisting Fr. Bob in managing the parish's finances, property and assets, and ensuring civil and Diocesan laws and regulations are followed. In addition, individuals with construction, engineering, and/or architectural experience are particularly needed to assist Fr. Bob with the few ongoing capital projects that are underway. If you have the skills, experience and desire to assist Fr. Bob and the parish in this important ministry, please speak with Fr. Bob. The parish would be very grateful!

Conclusion

On behalf of Fr. Bob and the TAC, I would like to express my appreciation for your continued support of St. Philip Parish. As my time as TAC Chair draws to a close (for a second time), I am thankful for all the support Fr. Bob and parishioners have shown me and the other TAC members. This is a wonderful parish and there are many things to be proud of, and thankful for, especially as we conclude our year of praying, loving, and celebrating!

Should any parishioner have questions regarding this report or any of the TAC's activities, please do not hesitate to contact Fr. Bob, myself, or any other TAC member. A listing of TAC members can be found on the parish's website under "Ministries".

Pat McIver,
Chair St. Philip Parish Temporal Affairs Council
Phone: 613-864-8679 / Email: tac_chair@stphilips-church.com

St. Philip Parish
Balance Sheet and Statement of Changes in Cash Reserves and Restricted Funds

	31 December 2018	30 June 2019
Assets		
General bank account	\$ 3,204	\$ (5,263)
Mass account	686	630
Accounts receivable	1,322	1,796
Cash reserves and restricted funds	26,967	32,603
Diocesan Loan Fund	65,576	42,933
Total Assets	\$ 97,755	\$ 72,700
Liabilities and Accumulated Surplus (Deficit)		
Accounts payable	-	\$ 2,762
Masses owed	686	630
Restoration fund	19,024	27,265
200th Anniversary general fund	296	(795)
Peru mission fund	(352)	3,133
Diocesan Loan Fund	65,576	42,933
Accumulated Surplus (Deficit) from Operations	12,526	(3,229)
Total Liabilities and Accumulated Surplus (Deficit)	\$ 97,756	\$ 72,700

Statement of Changes to Cash Reserves & Restricted Funds

As at June 30, 2019

	Operating Cash Reserve	Restoration Fund	200th Anniversary General Fund	200th Anniversary Lighting Fund	Peru Mission Fund	Cash Reserves & Restricted Funds
Opening Cash and Restricted Funds	\$ 9,364	\$ 46,454	\$ 17,736	\$ 7,943	\$ 12,411	\$ 93,908
Cash Receipts						
Collections (Pink envelopes)		6,237				6,237
200th Anniversary Donations			48			48
Euchre donation		4,633				4,633
Peru Mission fundraiser (net proceeds)					3,228	3,228
St Clare's CWL Donations for Peru Mission					200	200
Donations for Peru Mission					1,826	1,826
Knights Donation		2,960				2,960
Interest Earned		1				1
Cash Expenditures						
Peru Mission					(8,769)	(8,769)
Transfers to/from General Bank Account	(5,000)		(561)			(5,561)
New Lighting			(9,641)	(7,943)		(17,585)
Parish Hall Stain Glass Window Installation		(4,633)				(4,633)
Adjustment Interest Bank		(1)				(1)
Adjustment for Diocesan Admin Tax		(955)				(955)
Total Cash Reserves and Restricted Funds	\$ 4,364	\$ 54,695	\$ 7,581	-	\$ 8,897	\$ 75,536
less: Funds Transferred to Diocesan Loan Fund	1,364	27,430	8,376	-	5,763	42,933
Ending Cash reserves and Restricted Funds on Hand	\$ 3,000	\$ 27,265	\$ (795)	-	\$ 3,133	\$ 32,603

**St. Philip Parish
Financial Statement**

	June 30, 2018 Year-to-Date	June 30, 2019 Year-to-Date	Favourable (Unfavourable) 2017 vs 2018	2019 Budget
Revenue from Ordinary Operations:				
Collections	\$ 55,552	\$ 55,347	\$ (205)	\$ 109,000
St. Clare Mission Share of Expenses	6,250	10,200	3,950	20,400
Hall Rent and Bar Sales	5,935	7,261	1,326	13,600
Donations (Easter, Christmas)	2,077	2,881	804	7,466
Bulletin Advertising	1,290	270	(1,020)	7,200
Sale of Objects (Candles)	610	636	26	1,600
Other Revenue	4,142	2,855	(1,287)	7,100
	<u>\$ 75,856</u>	<u>\$ 79,449</u>	<u>\$ 3,593</u>	<u>\$ 166,366</u>
Expenses from Ordinary Operations:				
Salaries and Related Expenses	\$ 43,572	\$ 44,091	\$ 519	\$ 90,021
Pastoral Expenses (altar supplies, etc.)	4,390	7,204	2,814	7,600
Office Expenses	3,731	4,051	320	8,425
Electricity and Heat	6,339	6,100	(239)	10,000
Municipal Taxes, Insurance, etc.	5,897	6,828	931	8,435
Diocesan Tax	7,979	13,163	5,184	18,685
Maintenance - Church and Rectory	11,536	10,178	(1,358)	17,700
Maintenance - Parish Hall	2,334	2,067	(267)	3,900
Miscellaneous Expenses	1,008	1,522	514	1,400
	<u>\$ 86,786</u>	<u>\$ 95,204</u>	<u>\$ 8,418</u>	<u>\$ 166,166</u>
Surplus (Deficit) from Ordinary Operations:	<u>\$ (10,931)</u>	<u>\$ (15,755)</u>	<u>\$ (4,824)</u>	<u>\$ 200</u>
Revenue from Extraordinary Operations:				
Restoration Fund	\$ 6,273	\$ 6,237	\$ (36)	\$ 12,000
Donations from Parochial Organizations	3,900	7,593	3,693	
Front Canopy/Walkway Proceeds	48		(48)	
200th Anniversary Fundraising Donations	120	612	492	
Peru Mission Fundraising Proceeds	4,597	5,254	657	2,500
	<u>\$ 14,938</u>	<u>\$ 19,696</u>	<u>\$ 4,758</u>	<u>\$ 14,500</u>
Expenses from Extraordinary Operations:				
Restoration-related Expenses	\$ 8,048	\$ 6,215	\$ (1,833)	\$ 12,000
200th Anniversary-related Expenditures	470	18,085	17,615	25,679
Peru Mission Expenditures	544	8,769	8,225	2,500
	<u>\$ 9,062</u>	<u>\$ 33,069</u>	<u>\$ 24,007</u>	<u>\$ 40,179</u>
Surplus (Deficit) from Extraordinary Operations:	<u>\$ 5,876</u>	<u>\$ (13,373)</u>	<u>\$ (19,249)</u>	<u>\$ (25,679)</u>
TOTAL SURPLUS (DEFICIT) FROM OPERATIONS:	<u><u>\$ (5,055)</u></u>	<u><u>\$ (29,128)</u></u>	<u><u>\$ (24,073)</u></u>	<u><u>\$ (25,479)</u></u>