

Fellow Parishioners,

On behalf of the St. Philip Parish Temporal Affairs Council (“TAC”), I would like to present our “parish report” for the year ending December 31, 2019. This report is part of the TAC’s commitment to provide parishioners with ongoing financial information about the state of the parish’s finances. The report also serves to update the parish on any temporal (operational, non-spiritual) matters concerning our parish and parish administration.

Finances

Last year, the parish recorded an operating deficit from ordinary operations of \$10,775. Ordinary operations means the “day-to-day” activities of the parish. That is, it is the regular and usual expenses of the parish (salaries, pastoral and office supplies, heat and hydro for the church, parish hall and rectory, maintenance and repairs, and Diocesan taxes), all of which are paid for by weekly collection offerings, hall and bar rentals, bulletin advertising, and St. Clare Mission’s contribution towards common (shared) expenses. The parish’s deficit for 2019 was caused primarily by higher Diocesan tax and utility payments, which together were up over \$10,000 from 2018. The parish is assessed a 13% “Diocesan tax” on most of its revenue (e.g. weekly collection offerings, restoration donations, and hall rental revenue), and the amount was more in 2019 than in 2018 because of the additional rental income the parish is receiving from Lift Jesus Higher. In addition, the parish incurred higher pastoral expenditures (which includes parish hospitality costs) because of the many 200th Anniversary activities that took place in the year. Overall, the parish received \$165,000 in revenue from various sources, and spent \$176,000 in expenses, thus resulting in an operating deficit of approximately \$11,000.

One particular item the TAC would like to note is the amount the parish received from parishioners’ weekly collection offerings declined in 2019 compared to 2018 and 2017. Collection offerings now represent about 65% of total revenues, whereas in 2017 it represented 71%. This downward trend (both in absolute dollars received and as a percentage of total revenue) is cause for concern. As such, I have formed an ad-hoc group of parishioners to investigate this issue and develop a plan to “right the financial ship”. I would like to thank parishioners Peter Moore, Bill Flynn and Pat McIver, who, together with TAC members Jon Macdougall and Gary Maxwell, will be looking into this matter and will report back to the TAC and the parish shortly.

On the extraordinary operations side, the parish continues to be blessed with generous and charitable parishioners. Last year, the parish received \$35,262 in restricted donations. These donations include donations from parishioners, the CWL, the Knights and the Euchre group for various but specific purposes: parish restoration projects, 200th anniversary-related items (e.g. the elegant new light fixtures in the church) and Peru Mission. On the expenditure side, the parish completed and paid for the church's new lights, installed a beautiful stain glass window in the parish hall, conducted a Peru Mission trip, and performed a few other capital projects around the property grounds.

Concerning the parish's financial position, while the parish's free cash position was approximately \$2,500 at December 31, 2019 (when considering the operating cash reserve of \$8,000), it had approximately \$79,000 in restricted funds on hand. These funds include monies set aside for specific purposes and cannot be used to cover the parish's regular ordinary expenses. These funds include Restoration (\$64,000), remaining 200th Anniversary projects (\$4,000) and for the Peru Mission (\$9,800).

2020 Parish Budget

Enclosed with this report is the 2020 parish budget that has been developed by the TAC and received my approval. Based on 2019 expenditures, it requires the parish to raise \$176,000 in revenue. Most importantly, it requires an additional \$4,000 in collection offerings and \$2,000 in hall rental revenue in 2020 compared to 2019. On the expenditure side, we anticipate only a marginal increase in operating expenditures. However, the TAC's ad-hoc committee will look into areas where the parish could cut costs to save money.

Conclusion

Should any parishioner have questions regarding this report or any of the TAC's activities, please do not hesitate to contact myself, or any TAC member. A listing of TAC members can be found on the parish's website under "Ministries."

Fr. Bob Poole, Pastor

St. Philip Parish

March 2020

St. Philip Parish 2018 and 2019 Financial Results and 2020 Parish Budget

	2018	2019	2020
	Actual	Actual	Budget
<u>ORDINARY OPERATIONS</u>			
Ordinary Revenues:			
Collections	\$ 109,544	\$ 108,111	\$ 112,250
St. Clare's Portion of Shared Expenses	15,000	20,400	24,362
Hall Rent and Bar Revenue	13,415	15,741	17,736
Donations (Easter, Christmas)	7,793	8,163	8,200
Bulletin Revenues	6,420	6,030	7,200
Sale of Objects	1,349	1,321	1,350
Other Revenues	7,208	5,355	5,400
Total Ordinary Revenues	\$ 160,730	\$ 165,120	\$ 176,498
Ordinary Expenses:			
Payroll Expenses	85,744	89,736	91,328
Pastoral Expenses (Altar Supplies, wine, etc.)	7,476	8,946	8,000
Office Expenses	8,908	8,666	8,575
Electricity and heat	10,879	10,495	10,600
Municipal Taxes, Insurance, Water	7,152	10,995	11,150
Diocesan Tax	14,679	21,449	21,475
Repairs and maintenance - church and rectory	22,323	18,657	18,625
Repairs and maintenance - parish hall	4,027	5,185	4,995
Miscellaneous and Other Expenses	1,789	1,766	1,750
Total Ordinary Expenses	\$ 162,977	\$ 175,895	\$ 176,498
SURPLUS (DEFICIT) FROM ORDINARY OPERATIONS	\$ (2,247)	\$ (10,775)	\$ -
<u>EXTRAORDINARY OPERATIONS</u>			
Extraordinary Revenues:			
Collections for Renovations and Major Projects	24,744	13,963	14,000
Collections for 200th Anniversary Projects	368	(1,388)	
In Memorial, Peru Mission and Parochial Donations	15,145	22,687	6,500
Interest Earned on Restricted Funds		1,728	
Total Extraordinary Revenue	\$ 40,257	\$ 36,990	\$ 20,500
Extraordinary Expenses:			
Major Repairs, Projects and Asset Purchases	10,579	13,939	29,000
Peru Mission	3,531	9,206	6,500
200th Anniversary Projects	13,470	19,728	
Total Extraordinary Expenses	\$ 27,579	\$ 42,875	\$ 35,500
SURPLUS (DEFICIT) FROM EXTRAORDINARY OPERATIONS	\$ 12,678	\$ (5,885)	\$ (15,000)

St. Philip Parish
Balance Sheet and Statement of Changes in Cash Reserves & Restricted Funds

	December 31, 2018	December 31, 2019
Assets		
General bank account	\$ 3,204	\$ (5,464)
Mass account	686	240
Accounts receivable	1,322	1,240
Cash reserves and restricted funds on hand	26,967	41,291
Diocesan Loan Fund	66,940	44,661
Total Assets	\$ 99,120	\$ 81,968
Liabilities and Accumulated Surplus (Deficit)		
Accounts payable	\$ -	\$ -
Masses owed	686	240
Operating Cash Reserve	9,364	8,000
Restoration Fund	46,454	64,035
200th Anniversary general fund	17,736	4,060
200th Anniversary lighting fund	7,943	-
Peru Mission fund	12,411	9,860
Accumulated Surplus (Deficit) from operations	4,526	(4,227)
Total Liabilities and Accumulated Surplus (Deficit)	\$ 99,120	\$ 81,968

Statement of Changes to Cash Reserves & Restricted Funds

As at December 31, 2019

	Operating Cash Reserve	Restoration Fund	200th Anniversary General Fund	200th Anniversary Lighting Fund	Peru Mission	Total
Opening Cash and Restricted Funds, January 1, 2019	\$ 9,364	\$ 46,454	\$ 17,736	\$ 7,943	\$ 12,411	\$ 93,908
Add: Cash Receipts						
Collections (yellow envelopes)		13,963				13,963
200th Anniversary donations			48			48
Euchre donation			4,633			4,633
Murder Mystery donation (net proceeds)		2,951				2,951
Peru Mission fundraisers (net proceeds) and other donations			500		6,504	7,004
Knights of Columbus donation		2,960				2,960
Interest earned		1,733				1,733
Transfers from parish operating account					150	150
Deduct: Expenditures and other adjustments						
200th Anniversary expenditures			(3,035)			(3,035)
Peru Mission					(9,206)	(9,206)
Transfers to/from parish operating account		(538)	(561)			(1,099)
200th Anniversary Lighting Project			(9,641)	(7,943)		(17,584)
Parish Hall Stain Glass Window			(5,620)			(5,620)
Adjustment	(1,364)	(506)				(1,870)
Adjustment for Diocesan tax on donations		(2,982)				(2,982)
Ending Cash and Restricted Funds, December 31, 2019	\$ 8,000	\$ 64,035	\$ 4,060	\$ -	\$ 9,860	\$ 85,952
Less: amount on deposit in Diocesan Loan Fund	-	(44,661)	-	-	-	(44,661)
Ending Cash and Restricted Funds on Hand, December 31, 2019	\$ 8,000	\$ 19,374	\$ 4,060	\$ -	\$ 9,860	\$ 41,290

St. Philip Parish
Historical Financial Results & 2020 Parish Budget

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget
ORDINARY OPERATIONS												
Ordinary Revenues:												
Collections	\$ 96,314	\$ 92,625	\$ 94,638	\$ 99,367	\$ 102,214	\$ 104,743	\$ 105,035	\$ 107,350	\$ 110,348	\$ 109,544	\$ 108,111	\$ 112,250
St. Clare's Portion of Shared Expenses	17,757	11,293	16,950	18,000	19,930	19,800	19,800	19,800	19,800	15,000	20,400	24,362
Hall Rent and Bar Revenue	11,249	13,818	14,512	6,105	6,707	9,813	13,046	6,712	3,747	13,415	15,741	17,736
Donations (Easter, Christmas)	4,965	9,207	8,053	8,141	11,083	6,956	6,864	6,524	6,990	7,793	8,163	8,200
Bulletin Revenues	(208)	(295)	2,250	1,790	3,150	4,590	6,540	6,715	8,310	6,420	6,030	7,200
Sale of Objects	1,988	1,546	2,494	2,158	1,678	2,229	1,789	1,588	1,576	1,349	1,321	1,350
Other Revenues	8,257	10,746	13,587	6,777	4,197	5,832	4,435	5,685	5,380	7,208	5,355	5,400
Total Ordinary Revenues	\$ 140,323	\$ 138,940	\$ 152,485	\$ 142,338	\$ 148,959	\$ 153,963	\$ 157,509	\$ 154,375	\$ 156,152	\$ 160,730	\$ 165,120	\$ 176,498
Ordinary Expenses:												
Payroll Expenses	72,929	79,354	84,137	78,657	78,510	83,656	86,879	85,665	85,318	85,744	89,736	91,328
Pastoral Expenses (Altar Supplies, wine, etc.)	7,498	6,118	7,768	9,630	9,251	7,134	9,440	6,189	6,486	7,476	8,946	8,000
Office Expenses	5,161	5,647	8,502	7,673	8,618	9,302	8,436	7,769	8,034	8,908	8,666	8,575
Electricity and heat	14,535	10,056	8,264	8,089	9,098	10,172	11,531	11,677	10,368	10,879	10,495	10,600
Municipal Taxes, Insurance, Water	6,341	9,645	6,025	7,068	7,493	7,468	7,613	6,780	9,465	7,152	10,995	11,150
Diocesan Tax	12,905	16,410	17,132	15,362	15,837	17,577	19,254	17,193	15,230	14,679	21,449	21,475
Repairs and maintenance - church and rectory	12,835	11,194	10,172	12,667	12,627	14,355	14,658	15,001	15,169	22,323	18,657	18,625
Repairs and maintenance - parish hall	9,251	5,535	5,684	2,878	3,600	2,704	3,365	4,342	3,082	4,027	5,185	4,995
Miscellaneous and Other Expenses	8,482	7,191	7,252	1,439	1,660	1,469	1,108	1,416	1,383	1,789	1,766	1,750
Total Ordinary Expenses	\$ 149,937	\$ 151,150	\$ 154,936	\$ 143,463	\$ 146,694	\$ 153,837	\$ 162,284	\$ 156,032	\$ 154,535	\$ 162,977	\$ 175,895	\$ 176,498
SURPLUS (DEFICIT) FROM ORDINARY OPERATIONS	\$ (9,614)	\$ (12,210)	\$ (2,451)	\$ (1,125)	\$ 2,265	\$ 126	\$ (4,774)	\$ (1,656)	\$ 1,617	\$ (2,247)	\$ (10,775)	\$ -
EXTRAORDINARY OPERATIONS												
Extraordinary Revenues:												
Collections for Renovations and Major Projects	29,392	29,785	35,766	18,514	21,524	22,619	25,359	34,887	17,592	24,744	13,963	14,000
Collections for 200th Anniversary Projects				1,230	14,018	6,224	12,781	6,893	7,711	368	(1,388)	
In Memorial, Peru Mission and Parochial Donations	420	2,660	2,930		776	2,340	13,613	1,270	4,429	15,145	22,687	6,500
Total Extraordinary Revenue	\$ 29,812	\$ 32,445	\$ 38,697	\$ 19,744	\$ 36,319	\$ 31,183	\$ 51,754	\$ 43,050	\$ 29,732	\$ 40,257	\$ 35,262	\$ 20,500
Extraordinary Expenses:												
Major Repairs, Projects and Asset Purchases	18,263	21,032	16,090	4,810	11,402	7,218	5,274	78,090	550	10,579	13,939	29,000
Peru Mission							6,000		6,937	3,531	9,206	6,500
Repairs & Maintenance - Property Manager					1,500							
200th Anniversary Projects				1,000	14,138	1,000	4,023	15,488	782	13,470	19,728	
Total Extraordinary Expenses	\$ 18,263	\$ 21,032	\$ 16,090	\$ 5,810	\$ 27,040	\$ 8,218	\$ 15,297	\$ 93,578	\$ 8,268	\$ 27,579	\$ 42,875	\$ 35,500
SURPLUS (DEFICIT) FROM EXTRAORDINARY OPERATIONS	\$ 11,549	\$ 11,413	\$ 22,607	\$ 13,934	\$ 9,279	\$ 22,965	\$ 36,457	\$ (50,528)	\$ 21,464	\$ 12,678	\$ (7,613)	\$ (15,000)